

Dalbury Lees Parish Council

Email: clerk@dalburyleesparishcouncil.gov.uk

Web: www.dalburyleesparishcouncil.gov.uk

You are summoned to a meeting of **Dalbury Lees** Parish Council on Monday 19th of January 2026 to be held in the Village Hall at 7:30pm.

AGENDA

- 1/26 ELECTION OF CHAIR AND VICE CHAIR**
Council to elect a Chair and Vice Chair.
- 2/26 APOLOGIES**
Council to receive and resolve to accept any apologies.
- 3/26 DECLARATIONS OF INTEREST**
To note any declarations of interest, pecuniary or non-pecuniary, to receive written requests for dispensations and grant dispensations as appropriate.
- 4/26 PUBLIC PARTICIPATION**
An opportunity for the public to raise issues or concerns with the council on matters listed on the agenda. Decisions cannot be made on any other matters not listed but can be discussed and, at the chair's discretion, may be raised on a future agenda. Speakers are invited by the chair and may speak for up to three minutes.
- 5/26 UPDATE FROM DISTRICT / COUNTY COUNCILLORS**
Council to receive updates from district / county councillors.
- CLOSURE OF THE PUBLIC SESSION -**
members of the public may remain to observe but can take no further part in the council meeting
- 6/26 MINUTES**
To approve the minutes of the meeting held on the 17th of November as accurate.
- 7/26 COUNCILLOR REPORTS**
To receive any updates or reports that parish councillors wish to deliver.

8/26

MAINTENANCE

To discuss and approve any necessary maintenance including:

- a) Green mowing and weedkilling for year.
- b) Repair of noticeboard backing.

9/26

ALLOTMENT RENTS

To discuss and approve allotment rents for 2026-27.

10/26

ACCOUNTS AND FINANCE

- a) To note accounts presented.
- b) Signing of transaction summary.
- c) Signing of bank reconciliation.
- d) To approve any invoices for payment.
- e) Final review of draft budget and precept.

11/26

NOISE AND ENVIRONMENTAL ISSUES

To receive reports of environmental issues and ongoing monitoring.

12/26

PLANNING MATTERS

- a) To discuss planning applications received in advance of the agenda.
- b) To discuss planning applications received since the agenda was published.
- c) To discuss ongoing planning issues and enforcement updates.

13/26

TO REVIEW POLICIES AND REGULATIONS

- a) Equality and Diversity policy.
- b) Disciplinary Policy.
- c) GDPR Policy.
- d) Model Publication Scheme.
- e) Document Retention Policy.

14/26

ONGOING ISSUES AND UPDATES

- a) To discuss parish calendar items and actions from previous resolutions.
- b) To discuss website content and provision.

15/26

CORRESPONDENCE AND ISSUES RAISED

To discuss correspondence received and issues raised by residents since the last meeting.

16/26

NEXT MEETING AGENDA ITEMS

Council to identify and agree items for next meeting agenda including policies to be reviewed.

- CLOSE -

Signed

Callum Bryant

Clerk to the Council

Tuesday 13th January 2026