

Dalbury Lees Parish Council

Email: clerk@dalburyleesparishcouncil.gov.uk

Web: www.dalburyleesparishcouncil.gov.uk

You are summoned to the Annual Meeting of **Dalbury Lees Parish Council** on **Monday 18th of May 2026** to be held in the Village Hall at 7:30pm.

AGENDA

- 34/26 ELECTION OF CHAIR AND VICE CHAIR**
Council to elect a chair and vice chair.
- 35/26 APOLOGIES**
Council to receive and resolve to accept any apologies.
- 36/26 DECLARATIONS OF INTEREST**
To note any declarations of interest, pecuniary or non-pecuniary, to receive written requests for dispensations and grant dispensations as appropriate.
- 37/26 PUBLIC PARTICIPATION**
An opportunity for the public to raise issues or concerns with the council on matters listed on the agenda. Decisions cannot be made on any other matters not listed but can be discussed and, at the chair's discretion, may be raised on a future agenda. Speakers are invited by the chair and may speak for up to three minutes.
- 38/26 UPDATE FROM DISTRICT / COUNTY COUNCILLORS**
Council to receive updates from district / county councillors.

- CLOSURE OF THE PUBLIC SESSION -

members of the public may remain to observe but can take no further part in the council meeting

- 39/26 MINUTES**
To approve the minutes of the meeting held on the 16th of March as accurate.
- 40/26 COUNCILLOR REPORTS**
To receive any updates or reports that parish councillors wish to deliver.

41/26

MAINTENANCE

To discuss and approve any necessary maintenance, including:

- a) Reviewing status of posts on the green for replacement.
- b) Allotment plot update.

42/26

ACCOUNTS AND FINANCE

- a) To note accounts presented, including end of year.
- b) Signing of transaction summary.
- c) Signing of bank reconciliation.
- d) To approve any invoices for payment.

43/26

CLERK PAY

To review the clerk's pay for the coming financial year.

44/26

PARISH MAP

To discuss replacing the parish map.

45/26

IT SURGERY

To discuss and arrange an IT surgery.

46/26

PHOTO COMPETITION

To approve and plan a parish photo competition.

47/26

FIBRE UPDATE

To discuss any updates on the village fibre project

48/26

POLICY REVIEW

To review core policies, including:

- a) Financial Regulations.
- b) Code of Conduct.

49/26

PLANNING MATTERS

- a) To discuss planning applications received in advance of the agenda.
- b) To discuss planning applications received since the agenda was published.
- c) To discuss ongoing planning issues and enforcement updates.
- d) To receive the clerk's report on delegated decisions, including:

- 1) The removal of condition no.11 (Bat Licence) of permission ref.
DMPA/2025/1416
Black Fir Tree Farm, Unnamed Road, Dalbury Lees, DE6 5BE
Ref: [DMPA/2026/0468](#)

50/26

ONGOING ISSUES AND UPDATES

- a) To discuss parish calendar items and actions from previous resolutions.
- b) To discuss website content and provision.
- c) To discuss a photo competition for the parish.

51/26

MEETING DATES

To agree meeting dates for the 2026/27 year.

52/26

CORRESPONDENCE AND ISSUES RAISED

To discuss correspondence received and issues raised by residents since the last meeting.

53/26

NEXT MEETING AGENDA ITEMS

Council to identify and agree items for next meeting agenda including policies to be reviewed.

- CLOSE -

Signed

Callum Bryant

Clerk to the Council

Wednesday 13th May 2026