

Dalbury Lees Parish Council

Email: clerk@dalburyleesparishcouncil.gov.uk

Web: www.dalburyleesparishcouncil.gov.uk

You are summoned to a meeting of **Dalbury Lees** Parish Council on Monday 21st of September 2026 to be held in the Village Hall at 7:30pm.

AGENDA

75/26 APOLOGIES

Council to receive and resolve to accept any apologies.

76/26 DECLARATIONS OF INTEREST

To note any declarations of interest, pecuniary or non-pecuniary, to receive written requests for dispensations and grant dispensations as appropriate.

77/26 PUBLIC PARTICIPATION

An opportunity for the public to raise issues or concerns with the council on matters listed on the agenda. Decisions cannot be made on any other matters not listed but can be discussed and, at the chair's discretion, may be raised on a future agenda. Speakers are invited by the chair and may speak for up to three minutes.

78/26 UPDATE FROM DISTRICT / COUNTY COUNCILLORS

Council to receive updates from district / county councillors.

- CLOSURE OF THE PUBLIC SESSION -

members of the public may remain to observe but can take no further part in the council meeting

79/26 MINUTES

To approve the minutes of the meeting held on the 20th of July as accurate.

80/26 COUNCILLOR REPORTS

To receive any updates or reports that parish councillors wish to deliver.

81/26 MAINTENANCE

To discuss and approve any necessary maintenance including allotment hedge-cutting and tidying of gutters and pavements.

82/26 MEETING DATES

To agree changes to the November and January meeting dates.

83/26

ACCOUNTS AND FINANCE

- a) To note accounts presented.
- b) Signing of transaction summary.
- c) Signing of bank reconciliation.
- d) To approve any invoices for payment.
- e) Verification of bank reconciliations.
- f) To note letter of engagement and appoint internal auditor.

84/26

PARISH ONLINE MAPPING

To discuss paying for a mapping and asset-management platform to support planning application review and issue-tracking.

85/26

PRINTING COSTS

To approve printing costs for the Village Map.

86/26

POLICY REVIEW

To review core policies and documents, including:

- a) Risk Management Policy.
- b) Climate Statement and Strategy

87/26

PLANNING MATTERS

- a) To discuss planning applications received in advance of the agenda.
 - 1) Change of use (C3 > C1) for Hotel Accommodation & Listed Building Consent
Various sites, Trusley Estate.
Ref: [DMPA/2026/0687](#) / [DMPA/2026/0755](#)
- b) To discuss planning applications received since the agenda was published.
- c) To discuss ongoing planning issues and enforcement updates.
- d) To receive the clerk's report on delegated decisions.

88/26

ONGOING ISSUES AND UPDATES

- a) To discuss actions from previous resolutions.
- b) To discuss and update the parish calendar.
- c) To discuss website content and provision.

89/26

CORRESPONDENCE AND ISSUES RAISED

To discuss correspondence received and issues raised by residents since the last meeting.

90/26

NEXT MEETING AGENDA ITEMS

Council to identify items for next meeting agenda including policies to be reviewed.

- CLOSE -

Signed

Callum Bryant

Clerk to the Council

Wednesday 16th September 2026