

**DALBURY LEES
PARISH COUNCIL**

Clerk to the Council
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To the Chair and Members

You are summoned to attend the meeting of Dalbury Lees Parish Council on Monday 14th March 2016 in the Village Hall at 7.30pm.

Margaret Fox
Clerk /RFO

5th March 2016

AGENDA

PART 1: NON-CONFIDENTIAL INFORMATION

1. To receive apologies for absence
2. Declarations of Councillors' Interest (Members are asked to sign the Declaration of Interest sheet and their proposed action – to stay, leave or speak and leave before a decision is made - see 10c for members declaring prejudicial interest).
3. Public Speaking
 - a. A period of not more than ten minutes will be made available for members of the public and Members of the Council to comment on any other matter.
 - b. If the Police and/or the Police Community Safety Officer, a County Councillor or District Councillor or MP is in attendance they will be given the opportunity to raise any relevant matter and answer questions.
 - c. Parish Council members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to agenda items shall do so at this stage.
4. To determine which items, if any, from Part 1 of the agenda should be taken with the public excluded.
5. Approve minutes of the Dalbury Lees Parish Council Meeting held on Monday 11th January 2016 and the Extra-Ordinary Meeting held on Wednesday 3rd February 2016
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6. Report of the Chair.

7. Grounds Maintenance Contract
 - a) Allotments
 - b) Verges
 - c) Village Green
 - d) Highways and other work
8. Minor Maintenance (footpaths).
9. Notice Boards.
10. Smaller Councils and Transparency Code/Website.
11. Defibrillator for Dalbury Lees.
12. Review or Standing Orders, Financial Regulations and Assets Register.
13. New Councillor - advertisement
14. On-line Consultations.(All forwarded to Councillors)
 - Bus consultation.
 - Children's Centre Consultation.
 - Highways Infrastructure Asset Management Strategy.
15. Report of the Clerk
 - a) Completed questionnaire for the SDLP Part 2 forwarded to SDDC on 22nd February 2016.
 - b) Precept Form A sent to SDDC on 12th January 2016. (Same as previous year £1500.00).
 - c) SDDC decided at full Council meeting on 29th February not to support the North Midlands Devolution Deal for Derbyshire and Nottinghamshire (email forwarded to Councillors).
 - d) Information on fitting of trough.
 - e) Annual Parish Meeting and Annual Parish Council Meeting – to confirm all to be held on 9th May 2016. Suggest earlier start.
 - f) SDDC agreed a Council tax increase of 1.95% for 2016 – 2017, and increase of £2.93 for Band D property (email forwarded to Councillors).
 - g) Smaller Authorities Audit arrangements.
16. Derbyshire Association of Local Councils.
 - a) Circular No. 1/2016
Index of most important elements of 2015 DALC Circulars.
 - b) Circular No.2/2016 General Circular
Revised Legal Topic Notes and Legal Briefing; Consultation – National Planning Policy Executive Summary; Consultation – New Homes Bonus; DALC Executive vacancies; DALC Spring Seminar; Training – March 2016; HM Queen's 90th Birthday Celebrations; Vacancies.
 - c) Circular No. 3/2016 General Circular
External Audit for Smaller Authorities; Transparency Fund; DALC Subscriptions; DALC Spring Seminar; Training; Vacancies
 - d) Circular No.4/2016 General Circular
Grants; Training & Events; DALC Annual Subscription invoices and information; Vacancy.

e) Circular No5/2016 General Circular
DALC Update on Public Contracts Regulations 2015; CiLCA 2016/17; Employment Council News; Community Transport Funding; Internal Audit & Check List; Clerk &RFO template – DALC requirements for advertising vacancies; Vacancies.

17. Planning applications.

Ref: 9/2016/0149 The Black Cow from Long Lane to Dalbury Hollow, Dalbury Lees, Ashbourne.

The erection of part two storey, part single storey extensions to provide additions to restaurant and bedroom accommodation and alterations to doors and windows (part retrospective) (resubmission of Application Reference 9/2015/0107).

Planning decisions.

None.

18. Finance.

a) Accounts for Payment

Cheque No	Payee	Description	Amount
100526	DLMHT	Room hire (Extra-ordinary mtg)	£ 24.00
100527	Mrs M Fox	Salary/expenses	£ 204.50
100528	The Post Office	HMRC – M Fox tax (2 months)	£ 41.00
100529	DALC *	Subscription (see below)	£ 62.96
100530	DLMHT	Room Hire (approx amount)	£ 30.00
Total			£ 362.46

b) To decide if to pay the higher rate to DALC for training and to agree cheques.

c) Income – allotments £30.00 rent.

d) Finance discussion and report (estimated year end) and proposed budget.

e) Chair to sign Concurrent Function Claim Form for 2016 – 2017.

19. Items or Information only.

a) Correspondence from James Benstead, Social Media & P R Specialist, SDDC.

b) Vacancies for Clerk/RFO at Hatton, Pinxton, Osmaston & Yeldersley and Aldecar & Langley Mill.

c) Queens Birthday 21st April, Union flags and bunting.

d) The National Association of Local Councils (NALC) has been asked to submit evidence and comment to inform the HM Treasury Budget 2016.

e)BBC – Parish/Town Councils tax rise story (emailed to Councillors).

f) Information on Smaller Authorities Audit Arrangements forwarded to Councillors.

g) DCC Clean Up Project unlikely to continue 2016-2017 – some budget left if you need to apply please do so asap.

h) Oil buying scheme (email from Rural Action Derbyshire).

i) Councillor Induction Training on 23rd March, am at Bakewell.

20. Date of next meeting – Monday 9th May 2016.

PART 2: CONFIDENTIAL ITEMS