

The Ordinary Meeting of the  
Dalbury Lees Parish Council  
will be held on Monday  
11<sup>th</sup> November 2019  
in The Village Hall,  
Dalbury Lees  
at 7.30p.m.

**DALBURY LEES PARISH COUNCIL**

**7 Bonsall Drive  
Mickleover  
Derby  
DE3 98Q  
Mobile: 07771 902856  
[dalburyleesparishcouncil@yahoo.com](mailto:dalburyleesparishcouncil@yahoo.com)**

28<sup>th</sup> August 2019

The Ordinary Meeting of the Dalbury Lees Parish Council to be held at 7.30 pm on Monday 11<sup>th</sup> November 2019 in the Village Hall, Dalbury Lees.

Yours sincerely

*Margaret Fox*

Margaret Fox  
Parish Clerk

## **AGENDA**

1. To receive apologies for absence
2. Declarations of Councillors' Interest (Members are asked to sign the Declaration of Interest sheet and their proposed action – to stay, leave or speak and leave before a decision is made - see 3c for members declaring prejudicial interest).
3. Public Speaking
  - a. A period of not more than ten minutes will be made available for members of the public and Members of the Council to comment on any other matter.
  - b. If the Police and/or the Police Community Safety Officer, a County Councillor or District Councillor or MP is in attendance they will be given the opportunity to raise any relevant matter and answer questions.
  - c. Parish Council members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to agenda items shall do so at this stage.
4. To determine which items, if any, from Part 1 of the agenda should be taken with the public excluded.
5. To approve minutes of the Ordinary Meeting of the Dalbury Lees Parish Council held on Wednesday 4<sup>th</sup> September 2019.
6. Chairman's Comments
7. Plannings – None.
8. Allotment field registration/Trust Deed.
9. Allotments – holders from outside the village.
10. Green and allotment mowing.
11. Grangefields update
12. Neighbourhood Watch
13. Defibrillator - further actions.
14. South Derbyshire sustainability Appraisal Scoping Report Consultation for the emergency Gypsy and Travellers Development Plan Document.
15. Financial Regulations (New Model edition).

16. Communications to Parishioners.
17. DLPC year prompt.
18. Report of the Clerk.
  - a) On line banking is up and running but as I thought the telephone banking form was the wrong one so starting again with that.
  - b) Invitation from SDDC Chairman, Cllr David Muller to Switch-on of Christmas Lights at Swadlincote – 29<sup>th</sup> November.
  - c) Snow Warden?
  - d) Code of Conduct.
19. Derbyshire Association of Local Councils.  
DALC Circular No.11/2019      General Circular  
DALC AGM and Excellence Awards; GDPR Additional Guidance; Public participation – Should you be naming individuals in your minutes?; New guidance on Grievance and Disciplinary procedures; Training; Quick tip.
20. Finance.
  - a) Accounts for Payment as per schedule to be agreed/signed, also any cheques to be signed.
  - b) Income – None
  - c) Income/Expenditure/Budget - Review of Precept and budget for next year.
21. Items for Information only.
  - a) Correspondence from SDDC.
  - b) Clerk/RFO vacancies.
22. Date of the next meeting is Monday 13<sup>th</sup> January 2020.