

The Ordinary Meeting of the
Dalbury Lees Parish Council
will be held on Wednesday
4th September 2019
in The Village Hall,
Dalbury Lees
at 7.30p.m.

DALBURY LEES PARISH COUNCIL

**7 Bonsall Drive
Mickleover
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28th August 2019

The Ordinary Meeting of the Dalbury Lees Parish Council to be held at 7.30 pm on
Wednesday 4th September 2019 in the Village Hall, Dalbury Lees.

Yours sincerely

Margaret Fox

Margaret Fox
Parish Clerk

AGENDA

1. To Co-opt Councillors to Parish Council.
2. New Councillors to sign Declaration of Office.
3. To receive apologies for absence
4. Declarations of Councillors' Interest (Members are asked to sign the Declaration of Interest sheet and their proposed action – to stay, leave or speak and leave before a decision is made - see 3c for members declaring prejudicial interest).
5. Public Speaking
 - a. A period of not more than ten minutes will be made available for members of the public and Members of the Council to comment on any other matter.
 - b. If the Police and/or the Police Community Safety Officer, a County Councillor or District Councillor or MP is in attendance they will be given the opportunity to raise any relevant matter and answer questions.
 - c. Parish Council members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to agenda items shall do so at this stage.
6. To determine which items, if any, from Part 1 of the agenda should be taken with the public excluded.
7. To approve minutes of the Ordinary Meeting of the Dalbury Lees Parish Council held on Wednesday 17th June 2019.
8. Chairman's Comments
9. Review of Standing Orders, Financial Regulations and Financial Risk Assessment.
Review of Assets Register.
10. Review of Equality and Diversity Policy, Privacy Policy and Complaints Procedure.
11. Plannings – None.
12. Grangefields update.
13. Allotment field registration/Trust Deed.
14. Green and allotment mowing.
15. Neighbourhood Watch

16. Defibrillator Install and further actions.
17. South Derbyshire sustainability Appraisal Scoping Report Consultation for the emergency Gypsy and Travellers Development Plan Document.
18. DLPC year prompt.
19. Report of the Clerk.
 - a) Information regarding maintenance work on A38 between Toyota and Kingsway, sent to Councillors.
 - b) Councillors Essential Training at Cromford on 18th November and 3rd December from 6.00 to 8.30pm. Cost £50.00.
 - c) First Aid Training at Cromford on 21st November from 10.00am to 4.00pm. Cost £95.00.
 - d) Derbyshire Lamp Post Poppy Campaign.
20. Derbyshire Association of Local Councils.
DALC Circular No.8/2019 General Circular
DALC Circular No.9/2019 General Circular
DALC Circular No.10/2019 General Circular
21. Finance.
 - a) Accounts for Payment

Cheque No	Payee	Description	Amount
100662	Mrs M Fox	Salary/expenses (3 months)	£ 319.25
100663	HMRC	M Fox tax (August)	£ 63.40
100664	DLMHT	Room Hire	£ 24.00
1006	Bradley Gell	Green and Allotment grass cutting	£130.00
1006	Fishers Solicitors	Allotment Trust advice	£600.00
Total			£1136.65

To agree accounts for payment as above and cheques to be signed.

Cheques paid since last meeting – HMRC £42.20 (tax June/July) (Cheque No 100660) and Water Plus £17.29 (Cheque No 100661)

b) Income – £800.00, second precept payment from SDDC.

c) Income and expenditure to date. Budget for 2019/2020.

22. Items for Information only.
 - a) Correspondence from SDDC.
 - b) Clerk/RFO vacancies.
 - c) Funding Event, South Derbyshire CVS at Sharpe’s Pottery Museum on Wednesday, 25th September.
 - d) DCC Town and Parish Council Liaison Forum Questionnaire.
23. Date of the next meeting is Monday 11th November 2019.