

DALBURY LEES PARISH COUNCIL

**7 Bonsall Drive
Mickleover
Derby
DE3 98Q
Mobile: 07771 902856
clerk@dalburyleesparishcouncil.gov.uk**

7th July 2020

The Ordinary Meeting of the Dalbury Lees Parish Council to be held at 7.30 pm on Monday 13th July 2020 via Zoom.

Yours sincerely

Margaret Fox

Margaret Fox
Parish Clerk

AGENDA

1. To receive apologies for absence
2. Declarations of Councillors' Interests.
3. Public Speaking
 - a. A period of not more than ten minutes will be made available for members of the public and Members of the Council to comment on any other matter.
 - b. If the Police and/or the Police Community Safety Officer, a County Councillor or District Councillor or MP is in attendance they will be given the opportunity to raise any relevant matter and answer questions.
 - c. Parish Council members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to agenda items shall do so at this stage.
4. To determine which items, if any, from Part 1 of the agenda should be taken with the public excluded.
5. To approve minutes of the Ordinary Meeting of the Dalbury Lees Parish Council held on Monday 9th March 2020.
6. Chairman's Comments

7. a) To agree to adopt the 2018 Model Standing Orders with the following amendment:
As per Standing Order 26a and the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, propose the following changes to Standing Orders until May 2021 or such time as the government revises or revokes the legislation:

3i .. A person shall notify the meeting when requesting to speak by means of (eg electronically raising a hand).

3s ...Voting on a question will be (eg by a show of hands electronically OR eg by each councillor giving their vote verbally, one at a time)

If the Annual meeting of the council is not going to be held:

5b,c and e to be suspended

17e Change the date from 30 June to 31st August.

b) To agree that the Annual Parish Council Meeting be suspended until May 2021.

8. Financial Regulations and Financial Risk Assessment.
Review of Assets Register.

9. Review of Equality and Diversity Policy, Privacy Policy and Complaints Procedure.

10. Insurance Policy – Renewed 1st June 2020.

11. Plannings (Non outstanding).

DMPA/2019/1315 Land south of Grange View, Dalbury Lees, DE6 5BE
Approval of reserved matters (access, layout, scale, appearance and landscaping)
pursuant to outline permission ref. 9/2017/1195 for the erection of one dwelling.
Objection reply sent.

DMPA/2020/0245 Poplars Grove, Unnamed Road from Long Lane to Dalbury
Hollow, Dalbury Lees, Ashbourne, DE6 5BE.
The erection of four dwellings.
Objection reply sent.

9/2017/1195 Land south of Grange View, Dalbury Lees, DE6 5BE
Amended plans re above.
No further reply sent.

DMPA/2020/0375 Magnolia Cottage, Unnamed Road from Long Lane to Dalbury
Hollow, Dalbury Lees, Ashbourne, DE6 5BE.
The conversion of integral garage to additional living accommodation and the erection
of a detached garage.
No objection reply sent.

12. Finance documents for signature.
 - a) Councillors to approve the Governance Statement and Chair to sign on Zoom.
 - b) Council to agree Internal Accounts for year ending March 2019 and Chair to sign.
 - c) Chair to sign the Annual Governance and Accountability Return Certificate of Exemption
 - d) To approve the Audit Commission Annual Return for the year ended 31st March 2019 and Chair to sign.

All the documents will be emailed to Councillors before the meeting for them to approve at the meeting and originals for signing to be delivered to the Chair prior to the meeting. Following the meeting, the Clerk will collect the documents from the Chair and will sign all documents the same evening.
13. Review need to have pavement/gutters tidied.
14. DLPC year prompt and items for next meeting.
15. Report of the Clerk.
 - a) Telephone banking form and new mandate forms are with the bank. No information received regarding these.
 - b) Margaret and Harry Sharratt will not be renewing Allotment Plot No.5 next year.
 - c) Any update on Grangefield to be discussed.
16. Derbyshire Association of Local Councils.

DALC Newsletter March 2020.
DALC Newsletter April 2020.
DALC Newsletter May 2020.
DALC Newsletter June 2020.
17. Finance.
 - a) Accounts for Payment as per schedule to be agreed and schedule signed.
 - b) Income – 9/4/2020 £902.00 first half of Precept from SDDC, 4/5/2020 £222.15 VAT refund from HMRC and on 27/5/2020 £1202.00 Concurrent payment from SDDC. Cheque received from Western Power for £13.07 Wayleave payment for Allotment account.
 - c) Income/Expenditure/Budget.
18. Items for Information only.
 - a) Correspondence from SDDC.
 - b) Clerk/RFO vacancies.
19. Date of the next meeting is Monday 14th September 2020 – to discuss, clerk on holiday. To discuss holding an August meeting.