

DALBURY LEES PARISH COUNCIL

Locum Clerk; Susan Stack, 19 Shepard Close, Hempshill Vale, Nottingham, NG6 7BP
clerk@dalburyleesparishcouncil.gov.uk

To the Chair and Members

You are summoned to attend the Ordinary Meeting of the Dalbury Lees Parish Council to be held in the Village Hall, Dalbury Lees, Ashbourne DE6 5BL on

Monday 18th March 2024 at 7.30pm

Issued by Susan Stack – Locum Clerk on 12th March 2024

AGENDA

1. To receive apologies for absence
2. Resignation of Chairman
3. To elect a Chairman (*and sign the declaration of acceptance of office*)
4. Declarations of Councillors' Interests in items on the agenda

Cllr	On item	Type of interest

5. Public Speaking - A period of not more than fifteen minutes will be made available for members of the public to raise any issues
6. Determine if any items from Part 1 of the agenda should be taken in Confidential session with the Public excluded
7. To appoint a new Councillor to fill vacancy (by secret ballot)
8. To approve minutes of the Meeting of the Dalbury Lees Parish Council held on Monday 15th January 2024
9. To agree advertisement of, employment terms and interview date/panel for new Clerk. To delegate authority to 2 or more Councillors to make an appointment on behalf of the Council.
10. To set up a Task and Finish Group for the long term security of the Allotment and Grazing Field
11. To discuss charges for allotment rents (April 2025 onwards) and water charges (May 2024 onwards) and review applicants for vacant plots
12. To determine terms for grazing field agreement and successful applicant
13. Progress on actions from January meeting;
 - a) German Pole update
 - b) Telephone box door

c) Community Speedwatch signs purchasing from Lemon signs (ST)

14. Update from District and County Councillors

15. Clerk Communications

16. German Pole Trust update and election of new trustee to replace G Trowbridge

17. Chairman's Comments.

18. Planning inc Local Plan update

19. Community Speed Watch

20. Community Litterpicking

21. Report of the Clerk and Finance update requiring;

a) To approve accounts as at 7th March 2024

b) To receive a list of receipts and payments since last meeting

			CURRENT	ALLOTMENT	RESERVE
21-Jan	63	charges	£(5.00)		
21-Jan	64	N.Trowbridge	£(163.32)		
21-Jan	65	N.Trowbridge	£(19.85)		
21-Jan	66	Village Hall	£(54.00)		
26-Jan	67	HMRC	£(40.80)		
29-Jan	68	Transition Belper	£(50.00)		
03-Feb	69	C.Timmins fuel	£(63.38)		
08-Feb	70	transfer	£500.00		£(500.00)
08-Feb	71	S.Stack invoice (Dec/Jan)	£(578.90)		
20-Feb	72	Waterplus	£(46.47)		
21-Feb	73	Charges	£(5.00)		
06-Feb	74	Tomkins Allotment		£17.00	
20-Feb	75	E Moss Moss Agreement		£15.00	
01-Mar	76	Interest		£28.59	
01-Jan	77	E Moss Moss Agreement		£15.00	
01-Mar	78	Interest			£22.89

c) Scrutiny of any invoices outstanding for payment

Pay to:	For	Amount	VAT
S. Stack	Clerking services February 24	320.00	0

d) Scrutiny of any quotations for work and appoint contractor/supplier

e) Changes required to bank mandate/access/payment

f) DALC membership

g) To note that Cuttlefish have taken over the role of 2commune in regard to the Council website and service will continue on the same terms and conditions

h) To appoint an internal auditor

22. To consider advice from Council association regarding Councillors and Clerk having designated e-mail addresses for communications on Council business.
23. To discuss and take action on;
 - a) Dog fouling
 - b) Dangerous Parking
24. Date of the next meeting(s) – Monday May 20th (including Annual Parish Meeting)
25. To resolve that public and press be excluded from the meeting due to the confidential nature of the items to be transacted
26. Confidential Item – To discuss any employment matters of a sensitive nature