

**DALBURY LEES  
PARISH COUNCIL**

Susan Stack  
Parish Clerk  
19 Shepard  
Close  
Nottingham  
NG6 7BP  
07708 663342

clerk@dalburyleesparishcouncil.gov.uk

Kevin Stackhouse  
Director of Finance & Corporate Services  
South Derbyshire District Council  
Civic Offices  
Civic Way  
Swadlincote  
Derby  
DE11 0AH

12 May 2024

Dear Mr Stackhouse

Dalbury Lees Parish Council – Concurrent 2024-25

Please find attached the claim form for the Concurrent funding for Dalbury Lees Parish Council. Based on the formula and the figures on the claim form I believe the claim amounts to in excess of £1425.47 and so we would appreciate this being cleared for payment.

Should there be any problems please contact me using the above email address.

Yours sincerely

Susan Stack  
Clerk/RFO – Dalbury Lees Parish Council

**SOUTH DERBYSHIRE DISTRICT COUNCIL  
CONCURRENT EXPENSES (S136) CLAIM FORM - 2023/24**

**Dalbury Lees Parish Council**

Cash Limit Budget

1425.47

Expenditure-Concurrent Expenses	Claim (£)	Comments	Evidence? (Y/N)
Bus Shelters	—		
Car Parks	—		
Cemeteries & Burial Grounds	—		
Closed Churchyards	—		
Community Centres & Village halls	—		
Grants to Voluntary Organisations	—		
Litter Bins	—		
Playing Fields & Open Space	421	Grounds Maintenance.	Y.
Public Clocks	—		
Public Conveniences	—		
Sportmobile	—		
Sports Clubs/Pavilions	—		
Street Cleansing	—		
War Memorials	—		
Other	2829	A LLOTMENT Hedge fence mower.	Y
Other			
<b>TOTAL EXPENDITURE</b>	<b>3250</b>		

Income - Concurrent Expenses	Claim (£)	Comments	Evidence? (Y/N)
Cemeteries & Burial Grounds	—		
Community Centres & Village Halls	—		
Playing Fields & Open Space	—		
Sports Clubs/Pavilions	—		
Other	384	A LLOTMENT Rents received.	Y
Other			
<b>TOTAL INCOME</b>	<b>384</b>		

Administrative Expenses	Claim (£)	Comments	Evidence? (Y/N)
Room Hire	114	Village Hall.	Y
Insurance	305		Y
Stationary	-		
Other	435	WEBSITE Hosr, training.	Y
Other			
<b>TOTAL ADMINISTRATIVE EXPENDITURE</b>	<b>854</b>		

**Chair's and Clerk's Statement**

*"I hereby certify that the works detailed above were justified, the costs were fair and reasonable and that the works to which the expenditure relates have been carried out to the satisfaction of the Parish Council"*

Signed (Chair) \_\_\_\_\_

Name (Please print) \_\_\_\_\_

Date \_\_\_\_\_

Signed (Clerk) Susan Stack

Name (Please print) SUSAN STACK

Date \_\_\_\_\_

**SOUTH DERBYSHIRE DISTRICT COUNCIL - FINANCE USE ONLY**

Administration calculation on Concurrent Expenses	£	%
Net Expenditure	2866	
Admin Expenses	854.	
Total	3720	

CLAIM FOR CONCURRENT EXPENSES		£
Net Expenditure	$2866 / 3720 \times 854$	
Admin grant as per formula:	(Net expenditure / Total) X Admin Expenses	
<b>TOTAL CLAIM</b>	<b>657.00</b>	

Payee Name: DALBURY LEES PARISH COUNCIL

Address for Payment: 19 SHEPARD CLOSE

Town: NOTTINGHAM

County: NOTTS

Postcode: NG6 7BP

Prepared By: SUSAN STAGL Date: \_\_\_\_\_

Parish Council Invoice Certification and Coding Slip

Supplier ID: \_\_\_\_\_

Invoice Ref. \_\_\_\_\_

Budget Provision	Expenditure Type / Description	Account Code	Cost Centre	Location	Amount	VAT Code
Calculation		R5001	ACT01	PCDA		
Coded						
Certified:			VAT Total			
Authorised Officer:			Invoice Total			