DALBURY LEES PARISH COUNCIL (DLPC)

Minutes of the Meeting of the Dalbury Lees Parish Council held on Monday 4th July 2016 in the Millennium Hall, Dalbury Lees.

Attendance: Councillors P Coultas, R Slack, C Timmins, and G Williams
Parish Clerk, M Fox and also 7 members of the general public.

**55/16 To receive apologies for absence. –**
Cllr J Patten (DCC); Cllr D Muller (SDDC); Cllr L Brown (SDDC)

**56/16 Declaration of Councillors Interests** - Cllr Coultas, item 9A.

**57/16 Public Speaking.**
Road surface going out to Long Lane is in need of repair and has been reported to DCC. Resident attended meeting at Brailsford and Hulland Medical Practice and Mr John Dicks has asked if the Parish Council are interested in displaying NHS posters which may be of interest to the residents. These were left with the Councillors.

**58/16 Items under exclusion of the public.** - None.

**59/16 Approval of the minutes of the Annual Parish Council Meeting and the Ordinary Meeting of the DLPC held on Monday 9th May 2016.**
The minutes were unanimously agreed and signed by the Chair.

**60/16 Co-option of New Councillor.**
Clerk to arrange for advertisement to go into Notice Boards until the end of August 2016.

**61/16 Report of the Chair**
Thanks were given to Ruth for advising residents of SDLP Part 2, and the dates of the 'drop ins'.

**62/16 Plannings.**

Ref: 9/2016/0465 Top Farm, Church Road, Off Heage Lane and Radbourne Lane, Dalbury Lees, Ashbourne.
Prior approval for a proposed change of use of three exiting agricultural buildings to residential use.
No reply sent.

Ref: 9/2016/0460 Top Farm, Church Road, Off Heage Lane and Radbourne Lane, Dalbury Lees.
Installation of steel framed agricultural building and area of hardstanding.
No objection to the planning so long as there is still access to the footpath through the land relating to the property.

Ref: 9/2016/0551 School House, unnamed road from Long Lane to Dalbury Hollow, Dalbury Lees, Ashbourne.
The erection of a detached outbuilding for use as store/study space.
No objections.

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ERE/2016/0591 Top Farm, Church Road, Off Heage Lane and Radbourne Lane, Dalbury Lees.
Demolition of existing dwelling and the erection of a replacement dwelling.
No objection to the planning so long as there is still access to the footpath through the land relating to the property.

Planning decisions.
Holmewood, Dallbury Lees – removal of a diseased tree and replacing it and lopping of second tree , decision 2nd June 2016.

**63/16 Grounds Maintenance Contract**

a) **Allotments** –Bradley Gell spent time looking at costs of mini-digger etc for the quote to install trough etc but this made the quote too expensive, therefore quote for additional trough and pipe work (£304.20 +VAT) from Mr W F Marsh has been agreed and work has been completed. Taps to be paid for separately at £39.00. Clerk to write and thank Bradley for his trouble doing the quote.

b) **Verges** – no accountability for verges.

c) **Village Green** – Cllr Williams has spoken to SDDC who will not take away cuttings. Bradley Gell has cut the grass again and removed all cuttings. It is a lovely village green and needs to be kept nice. Clerk to write to SDDC to ask if they can improve the methods and if not if we could be given the budget for this work. The green belongs to SDDC and is designated as a recreational area. Cllr L Brown (SDDC) to be copied into the letter.

d) **Highways and gutters.**
These have been done by Bradley Gell.

**64/16 Minor Maintenance (footpaths).**
Unanimously agreed to go ahead with the Minor Maintenance payment for the footpaths again this year.

**65/16 Smaller Councils and Transparency Code/Website.**
Grant of £1700.00 should be in the bank and 2commune has been paid in advance for the setting up of the web site. At the moment we have no time scales, or what we will need to do.

**66/16 Defibrillator for Dalbury Lees.**
There is still some uncertainty as to the need. Cllr R Slack to try and find information on cost and if any are available currently free of charge.

**67/16 Review of Financial Risk Assessment and Assets Register.**
Financial Risk Assessment agreed by all Councillors.
The Asset Register to be developed further and reviewed again at a later date.

**68/16 Review of DLPC year draft 2.**
DLPC year planner approved.

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**69/16 Internal Audit Comment – Status of Allotment account.**
Cllr P Coultas to contact Brian Wood (Internal Auditor) to see what his comment entails.

**70/16 SDLP Part 2.**
This became available on 20th June and shortly afterwards, clerk received paperwork. The good news is that the 3 sites in Dalbury and Lees have been designated as not suitable for development. Policies slightly changed and a questionnaire is available on this. All those who previously commented on the SDLP will have received details of Part 2. There are more drop-ins and there is one on Thursday 7th July in Etwall. Councillors agreed to reply to the questionnaire.

**71/16 Policy for dealing with arisings between scheduled meetings.**
It was agreed that if it is possible to defer to the next meeting, then that is the best option. If not any decisions made should be noted on the next agenda and the minutes.

**72/16 Report of the Clerk.**
a) SDLP Part 1 has been adopted.
b) Weekly Crime reports, do Councillors wish to have this forwarded to them.
c) Damaged sign on Dalbury Hollow – Job has been raised by DCC to carry out the repairs, but has not yet been done. Also reported by Cllr Williams.

**73/16 DALC Circulars and Questions from DALC.**
a) Circular No. 9/2016 General Circular
Pay Scales 2016-2018; New Financial Regulation 2016; Transparency Fund for Smaller Authorities; Community Resilience – How Parishes can be involved; Community Payback contact details; Courses; Vacancies.
b) Circular No.10/2016 General Circular
DALC Chief Officer; DALC Annual Executive Meeting and AGM; Call for Executive Members for the period 2016-2019.
c) Circular No.11/2016 General Circular
DALC Forthcoming training; Bus Service Bill; 'Blue light' deal for National Parks; Managing performance and older workers; Vacancies.
d) Circular No 12/2016 DALC Annual Executive & AGM

**74/16 Finance.**
a) Accounts for Payment

| Cheque No | Payee | Description | Amount |
|---|---|---|---|
| 100539 | Community Links Insurance | Parish Council Insurance renewal | £ 183.71 |
| 100540 | Severn Trent | Water Charges - allotments | £ 26.44 |
| 100541 | Mrs M Fox | Salary/expenses | £ 289.33 |
| 100542 | The Post Office | HMRC – M Fox tax (2 months) | £ 61.60 |
| 100543 | Bradley Gell | Mowing/verges etc | £ 188.00 |
| 100544 | 2commune Ltd | Web site | £ 780.00 |
| 100545 | W F Marsh & Son | Fitting of water trough | £ 308.64 |
| 100546 | Mr G Williams | Trough and taps | £ 113.25 |
| 100547 | DLMHT | Room rent | £ 24.00 |
| **Total** | | | **£1974.97** |

The additional cheques to W F Marsh & Son and Mr G Williams for the installation of the trough were agreed and all other cheques agreed and signed for payment.

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b) Cheque to Community Links Insurance (lesser amount) paid since last meeting and also cheque to Severn Trent for water on allotments. The cheque to 2commune was paid on 27th June.
c) Income – £750.00 from SDDC for precept. £1700.00 from Transparency Fund should be in the bank but no paperwork received.
d) Details of the Income/Expenditure and Budget to date were passed to Councillors
e) External Audit form and associated paperwork completed and sent to Grant Thornton.

**75/16 Items for information only.**

a) Correspondence from James Benstead, Social Media & P R Specialist, SDDC.
b) Clerk/RFO vacancies.
c) Copy of Dalbury Lees Digest received.
d) 'Say something if you see something' questionnaire.

**76/16 Date of next meeting.**

Monday 12th September 2016

There being no other business the meeting closed at 9.17pm.

PK Coulter
12 Sept 16