

DALBURY LEES PARISH COUNCIL (DLPC)

Minutes of the Ordinary Meeting of the Dalbury Lees Parish Council held on
Monday 13th July 2020 via Zoom.

Attendance: Cllr P Coultas; Cllr J Archer; Cllr S Morris; Cllr S Trowbridge; Cllr C Timmins
Cllr D Muller (SDDC) and Cllr L Brown (SDDC)
Parish Clerk, M Fox and no members of the general public.

49/20 Apologies .

None.

50/20 Declaration of Councillors Interests .

51/20 Public Speaking.

None

SDDC – Cllr Brown stated that SDDC has been continuing during the lockdown with remote meetings held on Team and Zoom. Planning has been ongoing and are now receiving 4-5 plannings per week. Planning meetings are live-streamed and can be watched if interested. There is a new Head of Planning, Mr Steffan Saunders.

The Green Spaces consultation is going to committee to be finalised and the New Local Plan for the next 15 years is ongoing and will overlap with the existing plan. A planning white paper is going through Parliament which will include relaxed planning laws.

There has been a review on verges, new tractors and a review on waste disposal.

Cllr Muller thought that the waste collections had been good during the lockdown. He also asked if anyone had anything he could help with, but no requests.

DCC – None.

52/20 Items under exclusion of the public. – None.

53/20 Approval of the minutes of the Meeting of DLPC held on Monday 9th March 2020.

These were agreed unanimously and signed by the Chair.

54/20 Chairman's Comments.

We are awaiting feedback from the DLMLT regarding the ongoing use of the Village Hall.

Clerk to email to enquire about re-opening and to ask regarding the Parish Council who will need only the main hall (no kitchen or toilets) and request guidance on the maximum people recommended in the Hall adhering to Covid-19 conditions.

During the pandemic, seven newsletters have been sent out to parishioners and complementary comments were received and residents were very grateful for the information. All residents receiving the newsletter were happy to be on the email circulation list.

55/20 a) To agree to adopt the 2018 Model Standing Orders with the following amendment:

As per Standing Order 26a and the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, propose the following changes to Standing Orders until May 2021 or such time as the government revises or revokes the legislation:

3i .. A person shall notify the meeting when requesting to speak by means of (eg electronically raising a hand).

3s ...Voting on a question will be (eg by a show of hands electronically OR eg by each councillor giving their vote verbally, one at a time)

If the Annual meeting of the council is not going to be held:

5b,c and e to be suspended

17e Change the date from 30 June to 31st August.

Councillors unanimously agreed to accept the Standing Orders along with the amendments.

b) Unanimously agreed that the Annual Parish Council Meeting be suspended until May 2021.

56/20 Financial Regulations and Financial Risk Assessment.

Review of Asset Register.

Financial Regulations were adopted by the Council on 13th January 2020 – Approved.

Financial Risk Assessment has been amended regarding interim payments and was approved.

Asset Register has been reviewed and amended and was unanimously approved.

57/20 Review of Equality and Diversity Policy, Privacy Policy and Complaints Procedure.

Equity and Diversity Policy was adopted on 8th May 2017 – Approved.

The Privacy Policy was adopted on 17th September 2018 – Approved.

The Complaints Procedure was adopted on 8th May 2017 – Approved.

58/20 Insurance Policy

Renewed 1st June 2020, the same as last year with a small increase of £1.52 to £205.65.

Clerk to email regarding amended Asset Register which has been amended to a higher amount.

59/20 Planning (None ongoing).

DMPA/2019/1315 Land south of Grange View, Dalbury Lees, DE6 5BE
Approval of reserved matters (access, layout, scale, appearance and landscaping)
pursuant to outline permission ref. 9/2017/1195 for the erection of one dwelling.
Objection reply sent.

DMPA/2020/0245 Poplars Grove, Unnamed Road from Long Lane to Dalbury
Hollow, Dalbury Lees, Ashbourne, DE6 5BE.
The erection of four dwellings.
Objection reply sent.

9/2017/1195 Land south of Grange View, Dalbury Lees, DE6 5BE
Amended plans re above.
No further reply sent.

DMPA/2020/0375 Magnolia Cottage, Unnamed Road from Long Lane to Dalbury
Hollow, Dalbury Lees, Ashbourne, DE6 5BE.
The conversion of integral garage to additional living accommodation and the erection of a
detached garage.
No objection reply sent.

60/20 Finance documents for approval and signature:

- a) Resolved to approve the Annual Governance Statement and Chair signed during Zoom meeting.
 - b) Resolved to agree Internal Accounts for year ending March 2019 with memo added regarding allotment account and Chair signed.
 - c) Resolved to approve the Annual Accounting Statement and Chair signed.
 - d) Resolved to approve the Certificate of Exemption and Chair signed.
- Following the meeting, the Clerk collected the documents and also signed where appropriate.

61/20 Review the need to have pavement/gutters tidied.

Parishioner's hedges are protruding onto the pavements and it was agreed to put a notice in the Notice Boards regarding this and Cllr Trowbridge to produce the draft for approval. SDDC sprayed the gutters last year and it was much appreciated, it had previously been done by Cllr Timmins. Clerk to enquire if being done this year by SDDC and also to report blocked drain by the White House (near the allotments).

62/20 DLPC year prompt and items for next meeting.

Items were discussed and Councillors requested to let Chair know which items they wanted on next agenda.

63/10 Report of the Clerk.

- a) Telephone banking form and new mandate forms are with the bank. No information received regarding these.
- b) Margaret and Harry Sharratt will not be renewing Allotment Plot No.5 next year.
- c) Grangefield development is going ahead with booking for 2021.

64/20 Derbyshire Association of Local Councils.

DALC Newsletter March 2020.

Agreed that Cllr Archer research possible acquisition of saplings from Woodland Trust

DALC Newsletter April 2020.

DALC Newsletter May 2020.

DALC Newsletter June 2020.

Cllr Coultas to forward information regarding energy grants and risk assessments for public buildings to the DLMHT.

DALC Newsletter July 2020, recently received was also reviewed.

65/20 Finance.

- a) Accounts for Payment as per schedule to be agreed and schedule signed.
- b) Income – 9/4/2020 £902.00 first half of Precept from SDDC, 4/5/2020 £222.15 VAT refund from HMRC and on 27/5/2020 £1202.00 Concurrent payment from SDDC. Cheque received from Western Power for £13.07 Wayleave payment for Allotment account.
- c) Income/Expenditure/Budget were discussed and budget adjusted.

66/20 Items or Information only.

- a) Correspondence from SDDC.
- b) Clerk/RFO vacancies.

67/20 **Date of next meetings** – Monday 17th August and Monday 21st September 2020.

Meeting finished at 9.30 pm.