

Dalbury Lees Parish Council

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Web: www.dalburyleesparishcouncil.gov.uk

Minutes of the meeting of **Dalbury Lees Parish Council** on Monday 17th of November 2025 held at 7.30pm, at Dalbury Lees Village Hall.

Present: Cllr. S Morris(Chair) · Cllr. M Butterworth · Cllr. C Timmins · Cllr. J Archer

Clerk: C Bryant

South Derbyshire District Councillor David Muller · Derbyshire County Councillor Martyn Ford

86/25 ELECTION OF CHAIR AND VICE CHAIR

It was resolved to elect Sarah Morris as Chair and Miles Butterworth as Vice-Chair

87/25 APOLOGIES

Cllr. Yvonne Clarke sent apologies, as well as SDDC Councillor Andrew Kirke.

88/25 DECLARATIONS OF INTEREST

Cllr. Archer declared their interest in the allotments and their dispensation.

89/25 PUBLIC PARTICIPATION

No members of the public were present.

90/25 UPDATE FROM DISTRICT / COUNTY COUNCILLORS

DCC Councillor Martyn Ford gave an update regarding Local Government Reorganisation and its likely dynamics and economics. SDDC Councillor David Muller gave a report on local planning and housing provision.

- CLOSURE OF THE PUBLIC SESSION -

members of the public may remain to observe but can take no further part in the council meeting

91/25 MINUTES

It was resolved to approve the minutes of the meeting held on the 15th of September as accurate.

92/25 COUNCILLOR REPORTS

Councillor Butterworth reported that they had cleaned the sign at the top of the village, Councillor Timmins reported that they had cleaned another, Councillor Archer reported that they had turned off the water for the winter at the allotments.

93/25

MAINTENANCE

It was noted that the noticeboard is peeling and will need attention when dry.

94/25

PURCHASE OF LAMPOST POPPIES

It was resolved that the council purchase 16 poppies at £80 plus cable ties.

95/25

VILLAGE BROADBAND IMPROVEMENT

Councillor Morris gave a report on local broadband provision and the village's options for improvement, the PC resolved to support the project in principle.

96/25

ACCOUNTS AND FINANCE

- a) It was resolved to note the accounts presented.
- b) It was resolved to sign the transaction summary.
- c) It was resolved to sign the bank reconciliation.
- d) It was resolved to approve invoices for payment.
- e) No grant applications were made this month.
- f) It was resolved that the precept demand be set at £3120 for the coming year.

97/25

REVIEW OF NEW AUDIT PROCEDURES

The council discussed a compliance plan and reviewed adopted policies.

98/25

NOISE AND ENVIRONMENTAL ISSUES

No feedback or comment was received in advance of the meeting.

99/25

PLANNING MATTERS

- a) To discuss planning applications received in advance of the agenda, including:
 - 1) Demolition or extension/garage/conservatory and construction of extensions.
Walnut Bungalow, Unnamed Road, Dalbury Lees, DE6 5BE
Ref: [DMPA/2025/1293](#) (Consultation ends 20/11/2025)
No Adverse Comments (Cllr Butterworth left the room while this item was discussed, between 20:35 and 20:37)
 - 2) Variation of condition 28 (External Lighting) for DMPA/2025/0960
Black Fir Tree Farm, Unnamed Road, Dalbury Lees, DE6 5BE
Ref: [DMPA/2025/1416](#) (Consultation ends 18/11/2025)
No Adverse Comments
 - 3) Approval of details reserved by condition 3 for DMPA/2025/0960
Black Fir Tree Farm, Unnamed Road, Dalbury Lees, DE6 5BE
Ref: [DMOT/2025/1421](#) (Consultation ends 21/11/2025)
No Adverse Comments
 - 4) Approval of details required by condition 4 for DMPA/2025/0960
Black Fir Tree Farm, Unnamed Road, Dalbury Lees, DE6 5BE
Ref: [DMOT/2025/1445](#) (Consultation ends 27/11/2025)
No Adverse Comments

100/25 TO REVIEW POLICIES AND REGULATIONS

It was resolved that we adopt the draft IT Policy.

101/25 ONGOING ISSUES AND UPDATES

- a) Councillors discussed parish calendar items and actions from previous resolutions.
- b) Councillors discussed website content including a possible photo competition.

102/25 CORRESPONDENCE AND ISSUES RAISED

No further correspondence was presented.

103/25 NEXT MEETING AGENDA ITEMS

Items were relayed to the clerk for the next meeting.

- THE MEETING WAS CLOSED AT 21:04 -